



## *West Boylston Housing Authority*

87 MAPLE STREET - ORCHARD KNOLL  
WEST BOYLSTON, MASSACHUSETTS 01583  
(508) 835-6060

### MINUTES OF THE JULY 9, 2008 BOARD OF COMMISSIONERS MEETING HELD AT 87 MAPLE STREET, ORCHARD KNOLL, AT 7:00 P.M.

#### MEMBERS PRESENT:

Eva Gambaccini, Asst Chairman  
Richard Duguay, Treasurer  
Emily Witkus, Asst Treasurer  
Joan Welsh, Secretary

#### MEMBERS ABSENT:

Paul Menard, Chairman

#### OTHERS PRESENT:

Anita Sullivan, Executive Director

The Regular Meeting of the Board of Commissioners was called to order at 7:05 p.m. by Asst Chairman, Eva Gambaccini.

#### New Business:

Joan Welsh provided information from the Community Preservation Board. There are already funds available for housing. The CP Board had already received applications from other interested parties. A discussion followed in regards to what type of housing issues could be addressed with the funds. It was decided that the Housing Authority Board wants to get input from the Town Administrator in regards to what type of housing projects they envision being created with this funding. Anita will contact Leon Gaumond and invite him to our next Board meeting. We will hold the next Board meeting on the SECOND Wednesday of the month so that it will not conflict with the Selectman's meeting.

The three bids were presented for the Rubbish Removal contract. A discussion followed in regards to the whether the Town could provide recycling for Orchard Knoll. The Board will question Leon if he attends the next Board meeting.

The Bids were as follows (based on average for the three year period)

Casella Waste	\$621.41 / month
A.J. Letourneau	\$611.27 / month
Allied Waste	\$606.68 / month

We currently contract with Allied Waste and are pleased with their service. Joan Welsh made a motion to accept the proposal from Allied Waste as the low bidder. Richard Duguay seconded the motion. All in favor.

Unfinished Business:

The Elder Meals program continues to be run from the community room. More Orchard Knoll residents are attending than when the meals were served out of the Mixer Municipal Building.

The Board members continue to assess how the Authority will best serve the West Boylston community and will form a mission statement when the direction is clearly defined.

Maintenance Report

The Town sweeping is complete.

The vinyl exteriors of the building will begin being washed. Chuck has gotten some type of meter so that the outside water usage for this job will NOT be used in determining sewer usage.

Executive Director's Report

The July 2008 NAHRO Newsletter was not available. Typically a July/August newsletter is distributed at the end of July.

The July 2008 checks were signed and distributed for the Board's review.

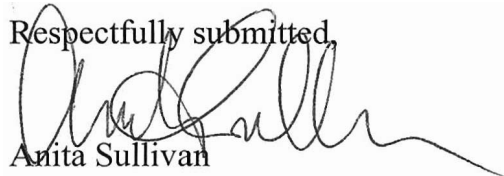
Review & Approval of Minutes

Joan Welsh made a motion to accept the minutes of the Regular Board Meeting held June 4, 2008. Eva Gambaccini seconded the motion. Richard Duguay abstained from voting. All remaining in favor.

Adjournment

Richard Duguay made a motion to adjourn the meeting at 7:53 p.m. Emily Witkus seconded the motion. All in favor.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Anita Sullivan', written over a light gray rectangular background.

Anita Sullivan  
Executive Director